

**County of Los Angeles – Department of Mental Health**  
**EOB/MHSA SA 4 NAVIGATION TEAM/ADULT FFS HOSPITAL LIAISON TEAM**  
**TRANSFER OPPORTUNITY**

**PSW II OR PSW I\*\*\***

THIS IS NOT AN OFFICIAL EXAMINATION. OPPORTUNITY IS RESTRICTED TO PERMANENT EMPLOYEES OF THE DEPARTMENT OF MENTAL HEALTH.

The MHSA SA 4 Navigation Team is recruiting for a LCSW or MSW to fill a unique position within the DMH system. The candidate must have completed their pre-licensure clinical hours. This person will liaison with the directly operated and contract facilities and DMH-contracted FFS hospitals to ensure linkage and appropriate discharge for frequent and at-risk utilizers of the inpatient system. This position requires travel to various hospital units as well as community follow up. This position also requires knowledge of the complete system of care and frequent interaction with such offices as Public Guardian, DCFS, urgent care centers, and community providers. The patient population is primarily aged 18 and older.

**EXAMPLES OF DUTIES:**

- Provide consultation to interdisciplinary hospital staff and discharge planners of DMH FFS adult psychiatric inpatient units.
- Assist in identifying emergency post-hospitalization placements and linkage to community resources, including substance abuse and dual-diagnosis treatment programs.
- Consult with hospital discharge planners to make referrals to MHSA programs, such as Wellness centers and peer-run programs; MHSA prevention and early intervention programs; and FSP and dual-diagnosis programs.
- Establish strong community linkages and referral relationships.
- Identify barriers that impact discharge and placement and present solutions to the treatment and Impact teams.
- Participate in collection of data for unit and service area planning.
- Collaborate with the Office of Managed Care and Patient Rights to address issues of patient care.
- Educate hospital staff about changes and resources within the DMH system of care that impact the discharge process.
- Develop handouts and presentations to increase the hospital staff's knowledge of the DMH system of care.
- Follow up in the field and community, as needed.
- Attend Navigation meetings, Impact Team meetings, ASOC meetings, and work groups, as needed.
- Assist with linkage of HWLA referrals and general Navigation referrals.
- Run IS reports and make notifications on a timely basis.

**DESIREABLE QUALIFICATIONS:**

- Excellent verbal and written communication skills.
- Experience in inpatient or partial hospital settings.
- Experience in medical or health care settings.
- Knowledge of policies and procedures that impact the hospital and contract environment.
- Ability to work effectively in a multidisciplinary/multiagency environment, manage time effectively, prioritize and organize.
- Ability to work independently and represent DMH in a professional manner.

**REQUIREMENTS:**

All interested permanent employees wishing to be considered for a lateral transfer and who hold the payroll title of PSW II OR PSW I are invited to submit a resume, copies of their last two (2) performance evaluations, and copies of their last two (2) years of master time records or e-HR time records to Marci Wormser via fax to (323) 913-9175 or email [mwormser@dmh.lacounty.gov](mailto:mwormser@dmh.lacounty.gov).

\*\*\*\* WE ARE WILLING TO CONSIDER PSW I candidates who have completed their post-graduate hours.

All materials submitted will be reviewed. Only the most qualified employees, based on the information submitted, will be contacted for an interview. Performance on the interview will determine the final selection. This recruitment announcement will remain open until the needs of the service are met.